GUAM COMMUNITY COLLEGE
Board of Trustees

ORIENTATION OF NEW BOARD OF TRUSTEES MEMBERS

WHEREAS, Board members are appointed by the Governor to represent the community; and

WHEREAS, in order to be effective, each new member appointed needs to have a basic understanding of the roles, functions, and responsibilities of trustee membership; and

WHEREAS, a role of the current trustees is to provide an informational foundation for new members so that new members might better carry out the trusteeship.

NOW, THEREFORE, BE IT RESOLVED, that each person appointed to the Board of Trustees shall be provided with an orientation designed to allow that individual to become a fully-participating Board member within the shortest period of time possible. Said orientation is the joint responsibility of the Chairperson of the Board of Trustees, and the President of the College or their delegates. Said orientation shall take place within one month of the person's appointment to the Board and shall include as a minimum:

1. An explanation of the duties and responsibilities of the Board of Trustees.
2. A tour of the campus.
3. A general orientation to the current status/activities of Guam Community College.
4. An explanation of the GCC Foundation and its relationship with the Board of Trustees.
5. Such materials (provided electronically) as are deemed important to the proper functioning of the new Board member. Such materials may include:
   A. A copy of the current operational budget and the Non-Appropriated Fund budget.
   B. A copy of TRUSTEES ROLES AND RESPONSIBILITIES AND TRUSTEE DECISION MAKING.
   C. Copies of the minutes of all Board of Trustees meetings of the last six months.
6. Public Law 14-77 (Enabling Act of Guam Community College, as amended by Public Law 31-99 in 2011).
7. Board of Trustees Policy Handbook.
8. Board of Trustees Membership Handbook.

Amended & Adopted: July 24, 2014
Resolution 29-2014

Amended & Adopted: September 5, 2008
Resolution 18-2008

Adopted: March 16, 1994
Resolution 1-93